

Quality Assurance Review Team Schedule October 16-19, 2011 ESU 8 Nebraska

SUNDAY, October 16, 2011

Time	Event	Where	Who
Check in 5:00 p.m.	QAR Team arrives	Divots Norfolk Nebraska	QAR Team members
5:00 - 7:00 p.m.	Team Orientation & Meeting	Divots Meeting Room	QAR Team members
7:00 - 7:45 p.m.	Dinner and Get Acquainted	Divots Meeting Room	QAR Team members ESU 8 Leadership Team
7:45 - 8:15 p.m.	ESU 8 Administrator presents general overview to QAR team	Divots Meeting Room	QAR Team members ESU 8 Leadership Team

MONDAY, October 17, 2011 ESU 8 Central Office

Time	Event	Where	Who
7:30a.m.	QAR Team meeting	Divots	QAR Team
8:30 - 9:30 a.m.	ESU 1 & 8 Leadership Team	Divots Norfolk	ESU 1 & 8 Administrators, ESU 1 & 8 Leadership Team Amanda Nipp Career Academies QAR Team Members
9:30 - 10:30 a.m.	QAR Team to ESU 8	Drive from Divots to ESU 8, Neligh	QAR Team Members
10:30 – 11:30 a.m.	Standards Overview	ESU 8	ESU 8 Administrator Agency Improvement Leadership
11:30 – 12:00 p.m.	Interview Special Education Co-Directors	ESU 8	Special Education Coordinators QAR Team members
12:00 – 12:45	QAR Team Meeting and Lunch	ESU 8	QAR Team members
12:45 – 1:15 p.m.	Interview: Staff Development Team and Technology Coordinators	ESU 8	ESU 8 Staff Development Team ESU 8 Technology Coordinators QAR Team Members
1:15 – 2:00 p.m.	Interview Business Manager, SPED Co- Directors and Administrator	ESU 8	Business Manager SPED Co-Directors QAR Team Members
2:00 – 2:30 p.m.	ESU 8 Superintendent Advisory Committee	ESU 8 Conference Call	ESU 8 Advisory Committee QAR Team
2:30 – 3:00 p.m.	Interview ESU 8 Support Personnel	ESU 8	ESU 8 Support Personnel QAR Team Members
3:00 – 3:15 p.m.	Break	ESU 8	QAR Team
3:15 – 3:45 p.m.	NDE Staff	ESU 8 Conference Call	NDE Staff QAR Team
3:45 – 6:00 p.m.	Work time Review of Artifacts Travel to Norfolk	ESU 8	QAR Team Members
6:00 – 7:00 p.m.	ESU 8 Regular Board Meeting	ESU 8 Eastern Learning Center, Norfolk	QAR Team Members ESU 8 Board Members ESU 8 Administrators ESU 8 Bookkeeper
7:00 – 8:00 p.m.	ESU 8 Board Dinner	Norfolk	QAR Team Members ESU 8 Board and Administrators

Revised August 25, 2011

Quality Assurance Review Team Schedule Continued

Tuesday, October 18, 2011 District/School/Program Visits

Time	Event	Where	Who
7:30 - 8:00 a.m.	Breakfast Meet with Dr. Bill Path	Lifelong Learning Center, NECC, Norfolk	QAR Team members ESU 8 Leadership Team
8:00 - 8:30 a.m.	Travel to schools		QAR Team 1 QAR Team 2 QAR Team 3
MORNING VISIT			
8:30 - 9:30 a.m.	Interview School Personnel/Teachers/Parents ESU 8 Itinerant Staff	Stanton Pierce WLC (9:15 – 10:00)	QAR Team 1 QAR Team 2 QAR Team 3
9:30 - 10:00 a.m.	Travel		QAR Team 1 QAR Team 2 QAR Team 3
10:00-11:00 a.m.	Interview School Personnel/Teachers ESU 8 Itinerant Staff	Norfolk Plainview O'Neill (10:15 – 11:15)	QAR Team 1 QAR Team 2 QAR Team 3
11:00 - 12:30 p.m.	Lunch and Travel		QAR Team 1 QAR Team 2 QAR Team 3
12:30 - 1:30 p.m.	Interview School Personnel/Teachers ESU 8 Itinerant Staff	Madison Elgin Clearwater	QAR Team 1 QAR Team 2 QAR Team 3
1:30 - 2:30 p.m.	Travel & Interviews		QAR Team 2
		Return to Divots Norfolk	QAR Team 1 & 3
2:30 - 5:30 p.m.	Work Session	Divots Norfolk	QAR Team Members
5:30 - 9:30 p.m.	Team Dinner and work session	Divots Norfolk	QAR Team Members

Wednesday, October 19, 2011

Time	Event	Where	Who
7:15 a.m.	Check out of hotel	Divots Norfolk	QAR Team Members
7:30 - 8:00 a.m.	Breakfast	Divots Norfolk	QAR Team Members
8:00 – 10:00 a.m.	Follow-up interviews Verify standards & quality assurance practices. Final review of artifacts.	Divots Norfolk	ESU 8 Administrator, Personnel responsible for Seven Standards QAR Team Members
10:00 - 11:00 a.m.	Work time and deliberations	Divots	QAR Team members
11:00 – 11:30 a.m.	Meeting with ESU 8 Administrators	Divots	QAR Team members ESU 8 Administrators
11:30 - 12:30 p.m.	Working lunch Oral Exit Report	Divots Norfolk	ESU 8 Leadership Team, Board & Public QAR Team members
12:30	Departure of Team		QAR Team Members

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